

HOUSING APPLICATION

SELMA UNIVERSITY

Complete all requested information along with a cover letter and return application, cover letter and deposit to:

Selma University
Office of Student Affairs
1501 Lapsley Street
Selma, Alabama 36701

Make money order payable to Selma University. DO NOT SEND CASH OR PERSONAL CHECKS. The application and the \$100.00 (non-refundable) application fee MUST BE ON FILE before the application can be processed.

Date: _____

Personal Information

Name: _____ SSN: _____

Home Address: _____ City: _____ State: _____ Zip: _____

E-mail: _____ Birthdate: _____

Home Phone Number: _____ Emergency Phone #: _____

Are you a legal citizen of the United States? Yes ___ No ___ If no, what country are you from? _____

Please indicate first term applying for: Fall 20__ Spring 20__

Roommate preference (if any):

Name: _____ E-mail: _____

(Roommate request must be mutual to be honored)

Class Status: Freshman ___ Sophomore ___ Junior ___ Senior ___ Transfer ___

Have you previously lived in SU on campus housing? Yes ___ No ___

Were you ever referred to the Office of Student Affairs for disciplinary reasons?

Yes ___ No ___

Have you ever committed/been convicted of a felony? Yes ___ No ___

If yes, please give details:

Do you have physical or medical needs/accommodations to be considered in making your room assignment? Yes ___ No ___

If yes, please

describe: _____

Jackson-Wilson

NON-SMOKING FACILITY

PLEASE NOTE THAT INFORMATION PROVIDED ON THIS APPLICATION SERVES AS A GUIDE FOR MAKING OUR HOUSING ASSIGNMENTS. WE CANNOT GUARANTEE THAT YOU WILL BE ASSIGNED YOUR PREFERENCE. SELMA UNIVERSITY IS FIRMLY COMMITTED TO THE PRINCIPLES OF EQUAL EDUCATIONAL AND EMPLOYMENT OPPORTUNITIES TO THE DISABLED. OUR POLICIES, PROGRAMS AND ACTIVITIES ARE DESIGNED TO INSURE THAT ALL FACILITIES ARE MADE AVAILABLE TO THE DISABLED STUDENT AND EMPLOYEE IN THE MOST INTEGRATED SETTING APPROPRIATE. WE ARE FURTHER COMMITTED TO THE IDENTIFICATION AND REMOVAL OF ANY AND ALL EXISTING BARRIERS THAT PREVENT DISABLED STUDENTS AND EMPLOYEES FROM ENJOYING ALL RIGHTS, PRIVILEGES, ADVANTAGES OR OPPORTUNITIES ENJOYED BY OTHERS.

STUDENT AUTHORIZATION TO RELEASE ACADEMIC RECORDS AND PERSONAL DATA

SELMA UNIVERSITY
1501 LAPSLEY ST
SELMA, AL. 36701
(334)872-2533
(334)872-7746-FAX

Academic Year 2015-2016

Selma University is hereby authorized to divulge to my parents or legal guardians, as named below, any and all grade reports, both midterm and final for the current academic year, personal, historical, medical, social, academic or other information which the University possesses and which concerns me. This information may be divulged to the below named person or persons by any method, such as:

1. Oral or telephone communication,
2. Written communication,
3. By permitting examination of papers, documents and records,
4. By permitting copying of all such papers, documents and records,
5. Or by any other mutually convenient method.

I hereby absolve, release and discharge Selma University or its representatives from any and all liability, which might accrue as a result of the University's disclosure of the information above, described and hereby waive with respect to the above disclosure and duty of confidentiality which the University may owe arising out of our confidential relationship.

I, _____, hereby certify that the foregoing **ANNUAL**
(Print Student's Name)
RELEASE has been read and that I fully understand its content and meaning and that this form must be completed each academic year.

Student's Signature

DATE

STUDENT INFORMATION

Student Name (Please Print)

Local Address

City, State Zip Code

Local Telephone Number

Parent Email Address

PARENT INFORMATION

Parent or Guardian Name

Parent or Guardian Address

City, State Zip Code

Home Telephone

Business Telephone

HOUSING AGREEMENT

1. A housing assignment is contingent upon acceptance to the University. No housing will be considered until the Office of Admissions has officially accepted the applicant to the University.
2. Once a student is assigned housing accommodations, the contract will be awarded for room and board (meals) charges for the entire academic year.
3. Requirements: Each applicant must submit an application and cover letter for housing before receiving a room assignment. Continuing students will not be issued a room assignment until all financial obligations have been cleared in the Business Office.

4. Housing Application Deadlines:

Fall Semester-3rd week of June, Spring Semester-1st week of November.

Assignment Procedures: Every effort will be made to honor the applicant's roommate assignment. However, a particular room is not guaranteed. Due to limited spaces on campus, the University reserves the right to assign students two-to-a-room. Space in the residence hall is assigned on a first-come, first served basis. Freshman students will be given first priority in assignments. Students assigned to a special group (Athletes, /Choir, etc.) are subject to roommate placement with a member of their special group rather than requested roommate. **THE UNIVERSITY RESERVES THE RIGHT TO CHANGE A STUDENT'S ROOM ASSIGNMENT DURING A CONTRACT PERIOD, PARTICULARLY WHEN A STUDENT IS IN A SINGLE ROOM. THE UNIVERSITY ALSO RESERVES THE RIGHT TO DENY HOUSING PRIVILEGES TO STUDENTS WHO HAVE BEEN INVOLVED IN DISCIPLINARY INCIDENTS.**

5. Selma University reserves the exclusive right to enter into any dorm room to search for, seize and retrieve contraband, weapons, drugs, etc., which are illegal and/or hazardous to the students, faculty and staff of Selma University
6. CANCELLATIONS AND OTHER NOTICES: Cancellation of application should be made in writing directly to the Dean of Student Affairs, Selma University, 1501 Lapsley St., Selma, AL. 36701. To move out of the residence hall the student must fill out a withdrawal form with the residence hall manager.
7. Proof of health insurance and a recent physical signed by a licensed physician MUST be on file in the Office of Student Affairs for each residence hall student by mid-semester. **IF SPECIALLY PRESCRIBED MEDICATIONS ARE USED OR YOU HAVE A PARTICULAR ILLNESS, PLEASE NOTIFY THE RESIDENCE HALL MANAGER UPON ARRIVAL.**
8. Selma University is not responsible for items stolen from student dormitory rooms, bathrooms, lounges, laundry rooms or other areas inside or surrounding the dormitory area.

NOTE: THE ASSIGNED ROOM SPACE MUST BE CLAIMED WITHIN 24 HOURS OF THE FIRST DAY CLASSES.

Applicant's

Signature: _____ Date: _____

Parent's

Signature: _____ Date: _____

If Applicant is under 19 years of age

HOUSING APPLICATION CHECKLIST:

- ACCEPTANCE LETTER ON FILE IN OFFICE OF ADMISSIONS
- TUBERCULOSIS SKIN TEST (LESS THAN TWO YEARS OLD)
(SUBMITTED TO ADMISSIONS)
- PHYSICAL EXAM SIGNED BY PHYSICIAN OR CLINIC
(SUBMITTED TO ADMISSIONS)
- IMMUNIZATION RECORD (SUBMITTED TO ADMISSIONS)
- COMPLETED HOUSING APPLICATION
- \$100 APPLICATION FEE (FEE IS NON-REFUNDABLE)
- PROOF OF HEALTH INSURANCE
- COMPLETED FAFSA ON FILE WITH OFFICE OF FINANCIAL AID

ALL OF THE ABOVE ITEMS MUST BE ON FILE PRIOR TO MOVING INTO THE RESIDENCE HALL.

ACCREDITATION

Selma University is accredited by the Commission on Accreditation of the Association for Biblical Higher Education in Canada and the United States. ABHE is recognized as a national accrediting agency by the Council for Higher Education Accreditation (CHEA), the successor of the Council on Postsecondary Education (COPA), and subsequently the Commission on Recognition of Postsecondary Accreditation (COPRA). ABHE is also listed by the United States Department of Education as a recognized accrediting agency for biblical higher education.

Association for Biblical Higher Education

5575 South Semoran Blvd, Suite 26

Orlando, FL 32822-1781

(407) 207-0808

www.abhe.org



**The Association for
Biblical Higher Education**
Advancing and Assuring Quality Biblical Higher Education